



ACADEMIC MANAGEMENT SYSTEM

NAHEP Component 2A
Project “Investment in ICAR
Leadership for Agriculture
Higher Education”

Admin Reference Manual



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Table of Contents

1. Introduction	1
1.1 Academic Management System	1
1.2 Modules of Academic Management System	2
2. Login Administrator Profile	3
2.1 Access Home Page of AMS	4
2.2 Login As Administrator	5
2.3 Administrator Profile Editing/Updating	5
3. Administrator Role and Responsibilities	6
3.1 Add New Discipline	7
3.2 Registered Student Approval	8
3.3 Registered Faculty Approval	9
3.4 Add New Guide From Faculty	10
3.5 Add New Professor From Faculty	11
3.6 Add New Head From Faculty	12
3.7 Add New College/Institute	13
3.8 Add New Professor Head From Faculty/Guide	14
3.9 Add New Dean From Faculty	15
3.10 Start/Stop Semester By Administrator	16
3.11 Assign New Roles to Faculty's	17
3.12 Upcoming News and Event's Notification	18
4. Student Fees Management	19
5. Academic Reporting Part.....	20
5.1 Discipline Wise Report	21
5.2 Discipline Wise Course Report	22
5.3 Registered Student Report	23
5.4 Faculty Allocation Report	24
5.5 Faculty Details Report	25
6. Student Updating Reporting Part.....	26
7. More Feature	27
7.1 Change Role	28
7.2 Student Search, User Search, Course Search	29

List of Figures

Figure 1 - Modules of Academic Management System	3
Figure 2 - Home Screen of the Academic Management System	4
Figure 3 - Login Page for Administrator	5
Figure 4 - Basic Administrator profile	6
Figure 5 - New Dropdown Menu	6
Figure 6 - Add New Discipline	7
Figure 7 - Approved New Student	8
Figure 8 - Approved New Faculty	9
Figure 9 - Add New Guide from Faculty.....	10
Figure 10 - Add New Professor from Faculty.....	11
Figure 11 - Add New Head from Faculty	12
Figure 12 - Add New College/Institute	13
Figure 13 - Add New Professor from Faculty.....	14
Figure 14 - Add New Dean from faculty	15
Figure 15 - Start/Stop Semester	16
Figure 16 - Assign Roles to the Faculty	17
Figure 17 - Latest/Upcoming News and Event's Notification	18
Figure 18 - Student Fee Management	19
Figure 19 - Academic Reporting Part	20
Figure 20 - Discipline Wise Report	21
Figure 21 - Discipline Wise Course Report	22
Figure 22 - Registered Student Report	23
Figure 23 - Faculty Allocation Report	24
Figure 24 - Faculty Details Report	25
Figure 25 - Student Updating Reporting Part	26
Figure 26 - More Features	27

Figure 27 - Change Role.....28

Figure 28 - Student Search29

1. Introduction

NAHEP has been formulated by ICAR with a total cost of US\$ 165 million (Rupees 1100 crores at the exchange rate of Rs. 66.75 = 1US\$) for five years starting from 2017-18. The project is proposed on 50:50 cost sharing basis between the World Bank and the Government of India, implemented at the Education Division, ICAR, New Delhi. Overall, the project aims to develop resources and mechanism for supporting infrastructure, faculty and student advancement, and providing means for better governance and management of agricultural universities, so that a holistic model can be developed to raise the standard of current agricultural education system that provides more jobs and is entrepreneurship oriented and on par with the global agriculture education standards.

The mandate of ICAR/DARE includes promotion and coordination of education in agriculture, agro-forestry, animal husbandry, fisheries, home science and allied sciences in the country. ICAR is now embarking upon an ambitious step in further strengthening the National Agricultural Education system in the country through National Agricultural Higher Education Project (NAHEP) with financial assistance of the World Bank by investing on infrastructure, competency and commitment of faculty, and attracting talented students to agriculture.

The project would benefit all the Agricultural Universities (AUs), i.e. 63 State Agricultural Universities modelled on the US Land Grant University pattern, 5 Deemed to be Universities (DUs), three Central Agricultural University (CAUs) and four Central Universities (CUs) with Agriculture Faculty.

1.1 Academic Management System

Academic Management System(AMS) has been customized by the NAHEP Component - 2 Project Team at ICAR-Indian Agricultural Statistics Research Institute (IASRI) for the implementation at various Agricultural Universities. It is a web enabled system for management of all the various academic activities of the university. The system caters to the needs of different users: Dean, Registrar, Professor, Head, Guide, Faculty, Teacher, Student, Administrators and Officials for performing their assigned tasks. A System has been designed in a modular approach with in-built work flows. System ensures that the individuals responsible for the next task are notified and receive the data they need to execute at their stage of process. At present five modules have been envisaged viz., Student Management, Faculty

Management, Course Management, Administration Management and E-Learning.

AMS facilitates in automation of various academic processes of the university and enhances the efficiency of the overall system by saving time and efforts involved in manual processes. It continues to be customized as per the respective needs of the various universities.

The Project supports the Country Partnership Strategy and addresses the three engagement areas of integration, transformation and inclusion. These engagement areas foresee increased agricultural productivity and support quality improvements of higher education to create a more skilled workforce that continuously improves the productivity of key sectors, including agriculture. The proposed Project is also a multi-Global Practice collaboration (Agriculture and Education) and is expected to support activities and results directly related to cross-cutting strategic areas of climate change, jobs and gender.

1.2 Modules of Academic Management System

Academic Management System automates various academic processes of the university and will enhance the efficiency of the system by saving time and efforts involved in manual processes. The data generated by the system is used for generating the reports at the national agriculture portal by aggregating the data from various state agriculture universities. The system has following sub modules:

- Courses Management
- Student Management
- Faculty Management
- Administration Management
- E-Learning Management
- Hostel Management
- Administrator Role
- Head Role
- Student Role
- Faculty Role
- Guide Role
- Professor Role
- Dean

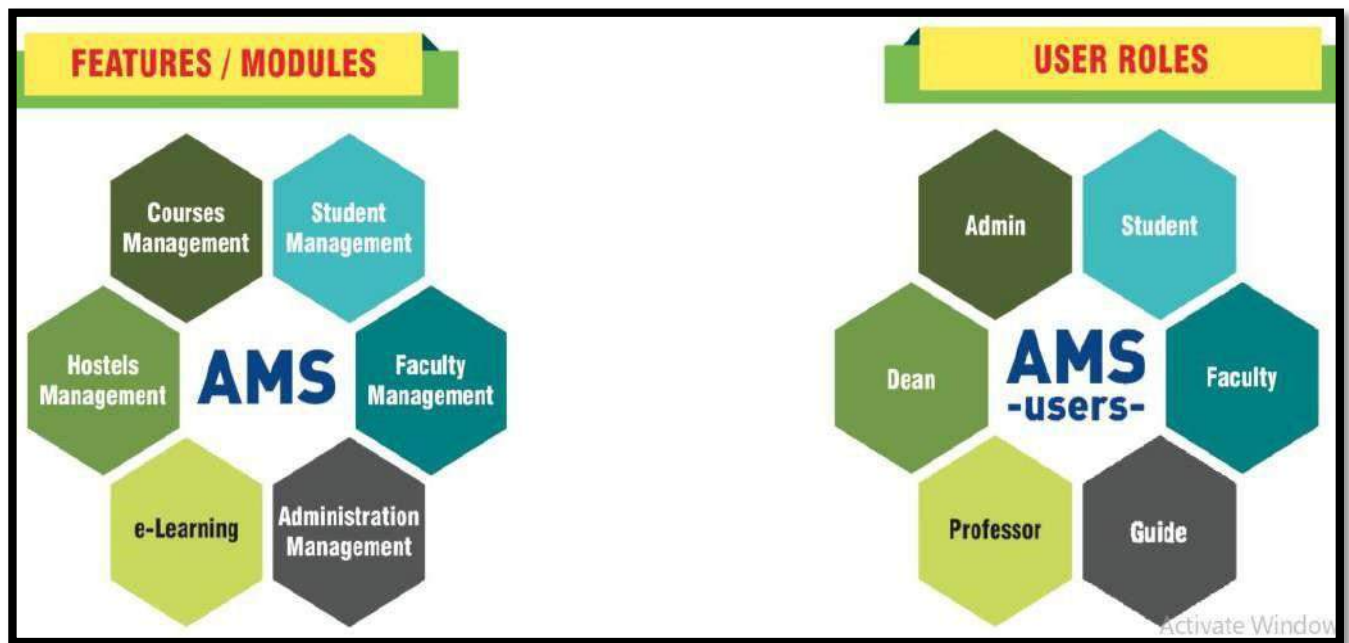


Fig. 1.2 Modules of Academic Management System

2. Login as Administrator

Every administrator would be provided with login credentials, using which they can login in and update their password and profile.

2.1 Access Home Page of AMS

- Enter the AMS URL assigned to your university into the web browser.
- Home Page of AMS of your university will be displayed on the screen.

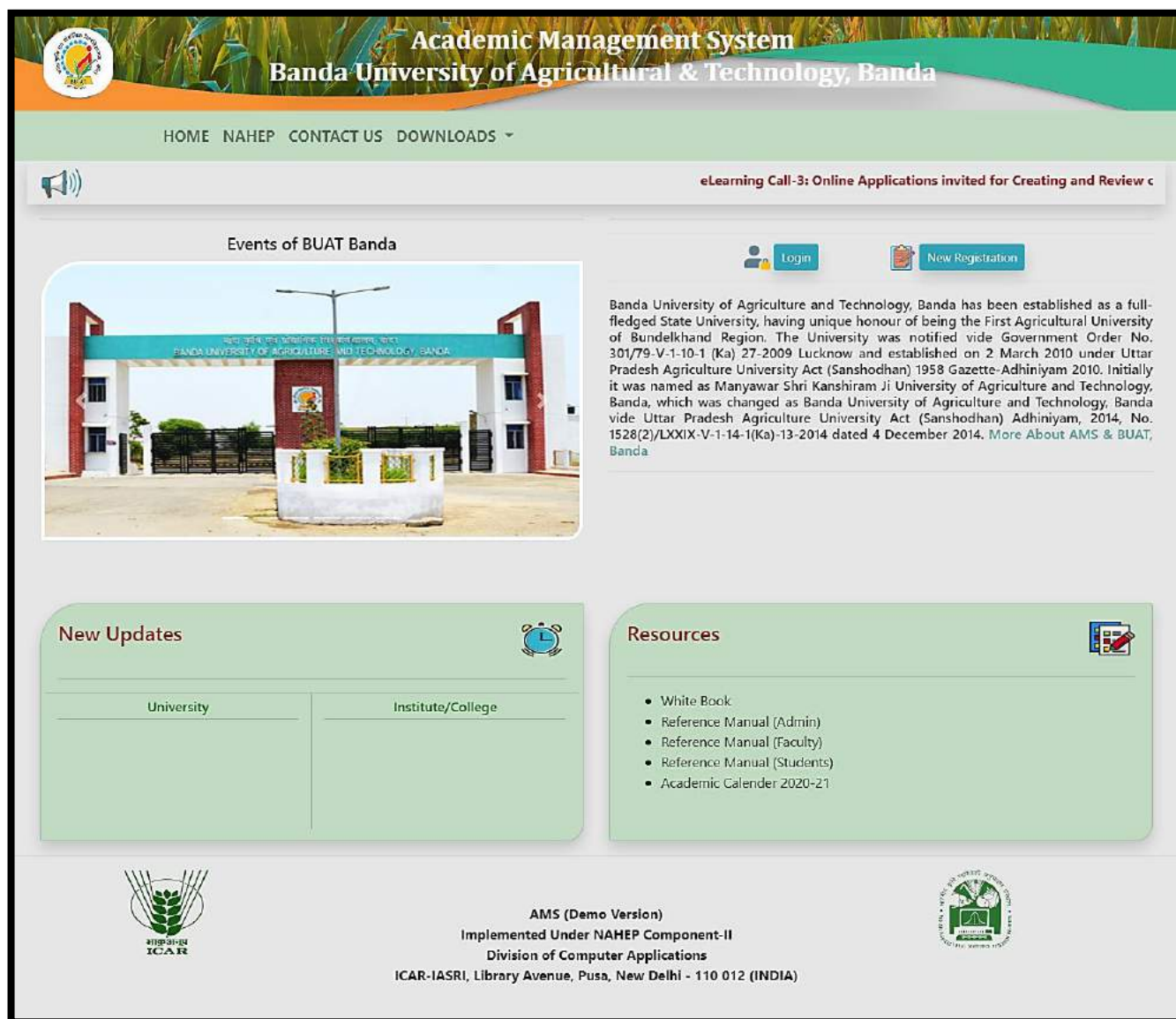


Fig. 2.1 Home Page of the Academic Management System

2.2 Login as Administrator

AMS Home page contain a Login button, For Administrator only login username and password will be provided by the development team.

- Click on Login Button which is right side of the AMS home page.
- Admin Can enter his/her credentials which is provided by the AMS development team.

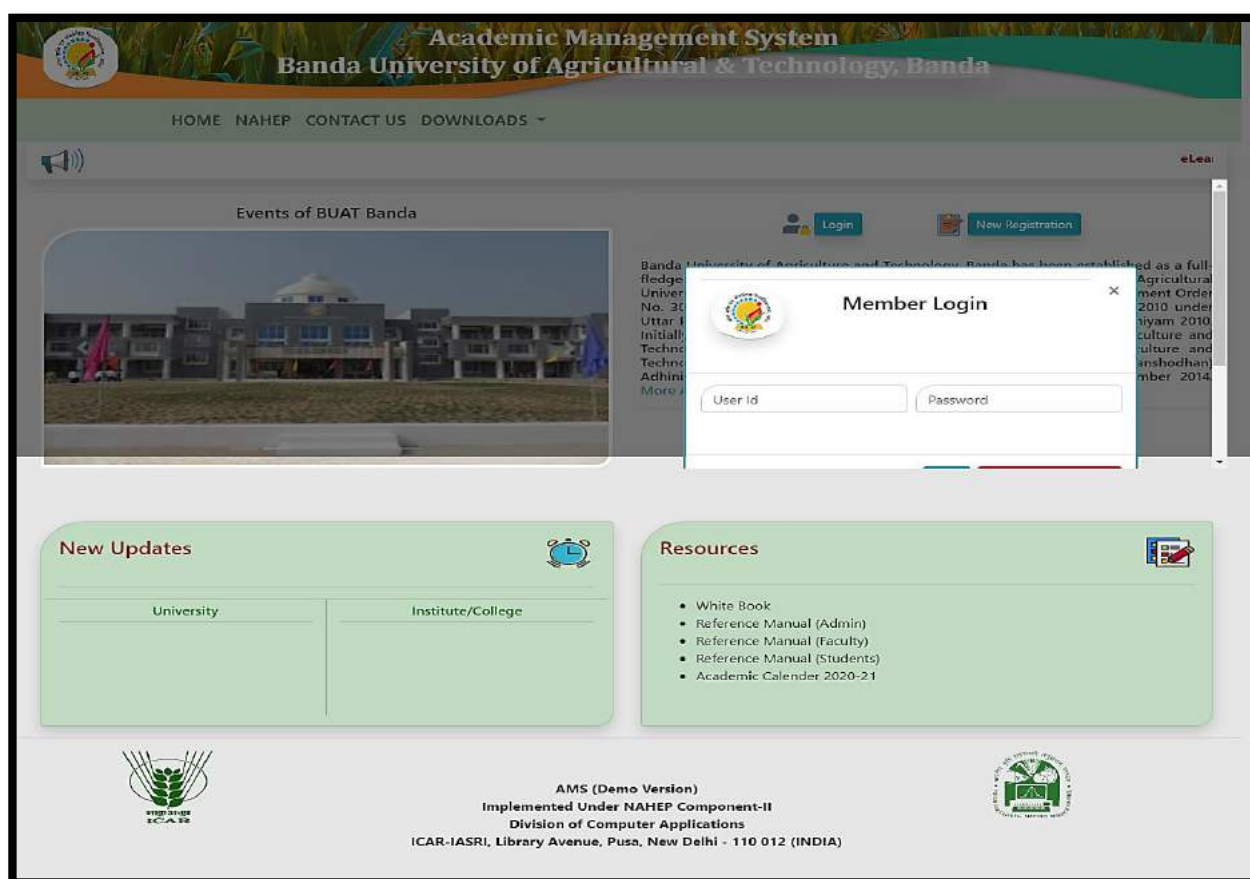


Fig. 2.2 Login Page for Administrator

2.3 Administrator Profile Editing/Updating

Administrator can change his/her Profile information by single click.

- To change profile image, click on **change profile pic**.
- Select profile pic from local computer and click on save button.
- Further profile information or contact details cannot be edited by administrator itself for that administrator have to contact with AMS development team.

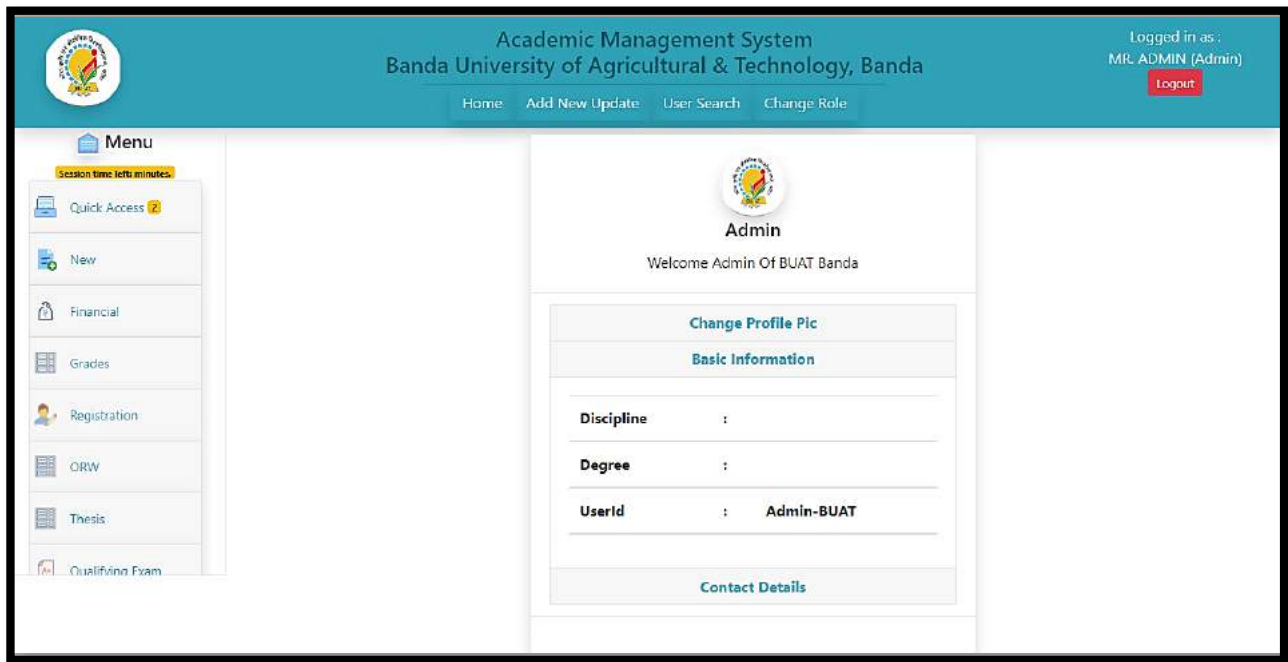


Fig. 2.3 Basic Administrator Profile

3. Administrator Role and Responsibilities

In AMS system administrator can perform number of responsibilities, some of them are listed under the **NEW** dropdown menu in the navigation bar.

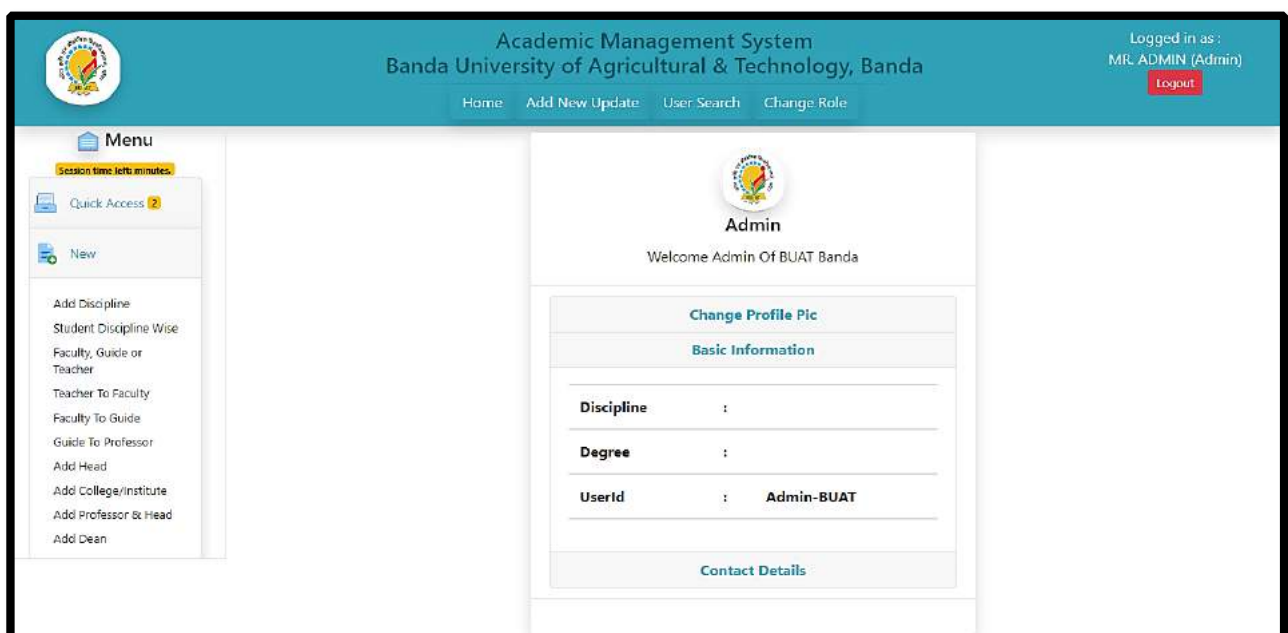


Fig. 3 New Dropdown Menu

3.1 Add New Discipline

In this menu option administrator can add new discipline and remove the existing ones if disciplines are not further selected/assign by any student or faculty.

- To add new discipline, click on **NEW Tab Menu** and then click on **add discipline**.
- To add new discipline, enter discipline ID and discipline name in corresponding text box.
- Click on **Submit button** once enter the correct discipline ID, discipline name.
- click on **Remove button** remove existing discipline, but discipline removed only if it is not selected by any student or faculty.

The screenshot displays the 'Academic Management System' interface for Banda University of Agricultural & Technology, Banda. The user is logged in as 'MR. ADMIN (Admin)'. The interface includes a sidebar menu with options like 'Quick Access', 'New', 'Financial', 'Grades', 'Registration', 'ORW', 'Thesis', 'Qualifying Exam', 'Reports', and 'Innovation Charter'. The main content area is divided into two sections: 'Add New Discipline' and 'List of Discipline'.

Add New Discipline Form:

User ID	Admin-BUAT
Discipline ID	<input type="text"/>
Discipline	<input type="text"/>
<input type="button" value="Submit"/> <input type="button" value="Reset"/>	

List of Discipline Table:

Sr. No	Discipline ID	Discipline	Action
1	AABS	Applied Agriculture and Basic Sciences	<input type="button" value="Remove"/>
2	ABM	MBA (AgriBusiness Management)	<input type="button" value="Remove"/>
3	AECO	Agricultural Economics	<input type="button" value="Remove"/>
4	AENG	Agricultural Engineering	<input type="button" value="Remove"/>

At the bottom right, there is a message: 'Activate Windows. Go to Settings to activate Windows.' with a 'Remove' button.

Fig. 3.1 Add New Discipline

3.2 Registered Student Approval

Admin will approve the students' registered for any course, any student can log in to the system only after the admin approval.

- To Approve **New Student**, click on **NEW Tab Menu** and then click on **student discipline wise**.
- Select Discipline from dropdown.

- Select **User ID** of the student, on selecting userid some of the entries will be auto fields.
- Admin provide the roll no./id no to the student.
- In grid only student pending request will show.

The screenshot displays the 'Academic Management System' interface for Banda University of Agricultural & Technology, Banda. The user is logged in as 'MR. ADMIN (Admin)'. The main content area is titled 'New Student' and features a 'Show/Hide' button. Below this is the 'STUDENT INFORMATION' section, which contains several input fields: 'User Id' (with a dropdown menu), 'Roll No' (with a dropdown menu), 'Discipline' (with a dropdown menu), 'Institute' (with a dropdown menu), 'Degree' (with a dropdown menu), 'Enrollment Date' (with a date picker), and 'AMS Reg No.' (with a text input field). A 'Submit' button is located at the bottom left of the form. The left sidebar contains a 'Menu' with various options: Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, Reports, and Update Student. The top right corner shows the user's login details and a 'Logout' button.

Fig. 3.2 Approved New Student

3.3 Registered Faculty Approval

All the faculty members will fill the registration form and then admin will approve the registered faculty. Faculties can access their account only after admin approval.

- To Approve **New faculty**, click on **NEW Tab Menu** and then click on **faculty, guide, teacher**.

- Select the faculty id from the dropdown list, on selecting the faculty id some of the entries will be auto fields
- Select the designation from the dropdown list.
- Add **specialization** and **research area** in corresponding text field and click on **Submit**
- All the new members approved are displayed in the gridview shown on the page on every page refresh.
- Admin can also remove any faculty member by using the **remove button** given in the gridview.

The screenshot shows the 'Add Faculty' form within the 'Academic Management System' of Banda University of Agricultural & Technology, Banda. The user is logged in as 'MR. ADMIN (Admin)'. The form is titled 'Add Faculty' and includes a 'Show/Hide' button. The 'FACULTY INFORMATION' section contains the following fields:

- Faculty:** A dropdown menu with 'Please Select'.
- Parent Discipline:** A dropdown menu with 'Please Select'.
- Discipline:** A dropdown menu with 'Please Select'.
- Designation:** A dropdown menu with 'Please Select'.
- Posting Place:** A dropdown menu with 'Please Select'.
- Specialization:** A text input field with a small icon on the left.
- Research area:** A text input field with a small icon on the left.

A blue 'Submit' button is located at the bottom left of the form. Below the form, there is a section titled 'New Faculty Member Requests' which contains a table with columns: 'New Member', 'Discipline', 'Mobile', 'Email', 'Mother Address', and 'Action'. The table is currently empty. A watermark 'Activate Windows Go to Settings to activate Windows.' is visible in the bottom right corner of the interface.

Fig. 3.3 Approved New Faculty

3.4 Add New Guide from Faculty

Admin have the rights to change/update the role of a faculty from the lower to higher designation or vice versa.

- Add New Guide from Faculty, click on **NEW Tab Menu** and then click on faculty to guide.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of faculty will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.

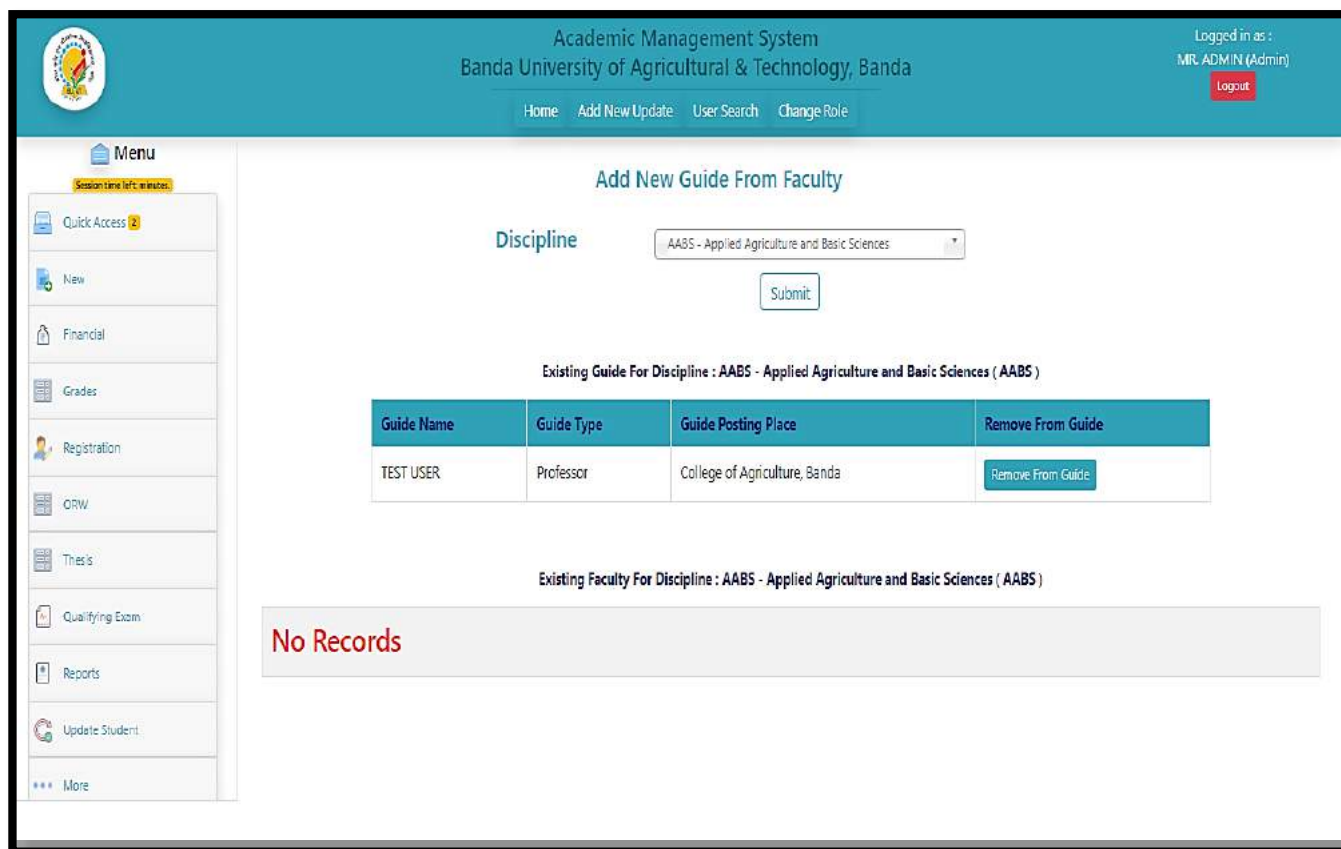



Fig. 3.4 Add New Guide from Faculty

3.5 Add New Professor from Faculty

Admin can add new professor form faculty member.

- Add New Professor from Faculty, click on **NEW Tab Menu** and then click on guide to professor.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.



Academic Management System
Banda University of Agricultural & Technology, Banda

Home Add New Update User Search Change Role

Menu
Session time left: minutes

Quick Access
New
Financial
Grades
Registration
ORW
Thesis
Qualifying Exam
Reports
Update Student

Add New Professor From Guide / Faculty

Discipline

AABS - Applied Agriculture and Basic Sciences

Submit

Existing Professor For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

Professor Name	Professor Type	Professor Posting Place	Remove Professor
TEST USER	Professor	College of Agriculture, Banda	Remove Professor

Existing Faculty/Guide For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

No Records

Fig. 3.5 Add New Professor from Faculty

3.6 Add New Head from Faculty

Admin can add new Head form faculty member.

- Add New Head from Faculty, click on **NEW Tab Menu** and then click on Add Head.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.

Academic Management System
Banda University of Agricultural & Technology, Banda

Logged in as :
MR. ADMIN (Admin)
Logout

Home Add New Update User Search Change Role

Menu
Session time left: minutes

Quick Access 8

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

Add New Head From Guide / Faculty

Discipline

Submit

Existing Head For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

No Records

Existing Faculty/Guide For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

Faculty/Guide Name	Faculty/Guide Type	Faculty/Guide Posting Place	Add To Head
TEST USER	Professor	College of Agriculture, Banda	Add To Head

Fig. 3.6 Add New Head from Faculty

3.7 Add New Colleges/Institutes

Administrator can add the colleges/institutes affiliated by the particular university.

- Add New colleges/institutes, click on **NEW Tab Menu** and then click on **Add College/Institute**.
- Click on **Add College Name/Institute** name from the drop down menu.
- Write the College name, Acronym, Place and address in the text area corresponding to their label fields and click on **submit button**.
- Gridview on this page shows the list of the colleges added till now.
- The details of the colleges entered in the Gridview can be updated using **UPDATE** button.

Academic Management System
Banda University of Agricultural & Technology, Banda

Logged in as: MR. ADMIN (Admin)
Logout

Home Add New Update User Search Change Role

Menu
Second time left: 30 min/hrs

Quick Access 8

New

Financial

Grades

Registration

ORW

Thesis

Quality Exam

Reports

Update Student

*** More

Add College/Institute

College/Institute Name:

Acronym:

Place (City):

State:

Address:

Pincode:

Save Cancel

Total Entries: 7


Action	inst_Id	Name	Acronym	City	State	Address	Pincode
Update	1	Banda University of Agriculture and Technology, Banda	BUAT	Banda	UTTAR PRADESH	Banda	210001
Update	2	College of Agriculture	COA	Banda	Uttar Pradesh	Banda	210001
Update	3	College of Horticulture	COH	Banda	Uttar Pradesh	Banda	210001
Update	4	College of Forestry	COF	Banda	Uttar Pradesh	Banda	210001
Update	5	College of Home Science	COHS	Banda	Uttar Pradesh	Banda	210001

Fig. 3.7 Add New College/Institute

3.8 Add New Professor Head from Faculty/Guide

Admin can add new Professor head form faculty member.

- Add New Professor Head from Faculty/Guide, click on **NEW Tab Menu** and then click on Add New Professor &Head.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of faculty/guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on Allocate Professor/Remove Professor.



Academic Management System
Banda University of Agricultural & Technology, Banda

Home Add New Update User Search Change Role

Logged in as :
MR. ADMIN (Admin)
Logout

Menu

Quick Access

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

More

Add New Professor Head From Guide / Faculty

Discipline

AABS - Applied Agriculture and Basic Sciences

Submit

Existing Professor Head For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

Professor Name	Professor Type	Professor Posting Place	Remove Professor Head
TEST USER	Professor	College of Agriculture, Banda	Remove Professor Head

Existing Faculty/Guide For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

No Records

Fig. 3.8 Add New Professor from Faculty

3.9 Add New Dean from Faculty

Admin can add new dean head form faculty member.

- Add New dean from Faculty, click on **NEW Tab Menu** and then click on Add New dean.
- Select the discipline form the dropdown menu and click on **submit** button.
- Select the faculty form dropdown list and then click on **allocate dean**.
- The list of new dean will be displayed in the gridview admin have the rights to remove from the assigned role by clicking on **remove from dean**.

Academic Management System
Banda University of Agricultural & Technology, Banda

Logged in as :
MR. ADMIN (Admin)
Logout

Home Add New Update User Search Change Role

Menu

Session time left: 10 minutes

Quick Access 2

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

Add New Dean From Faculty

Discipline: AABS - Applied Agriculture and Basic Sciences

Submit

Faculty Name: TEST USER

Allocate Dean

Existing Dean For Discipline : AABS - Applied Agriculture and Basic Sciences (AABS)

No Records

Fig. 3.9 Add New Dean from Faculty

3.10 Start/Stop Semester by Administrator

Add semester option is providing to the admin to start/stop semester in a particular session. In which courses are bind with particular semesters.

- To start/stop semester, click on **NEW Tab Menu** and then click on **semester**.
- Select academic year from the dropdown list.
- Select semester from the dropdown list.
- After that click on registration start to registration in that particular academic year.
- Click on registration stop to stop registration for that particular academic year.

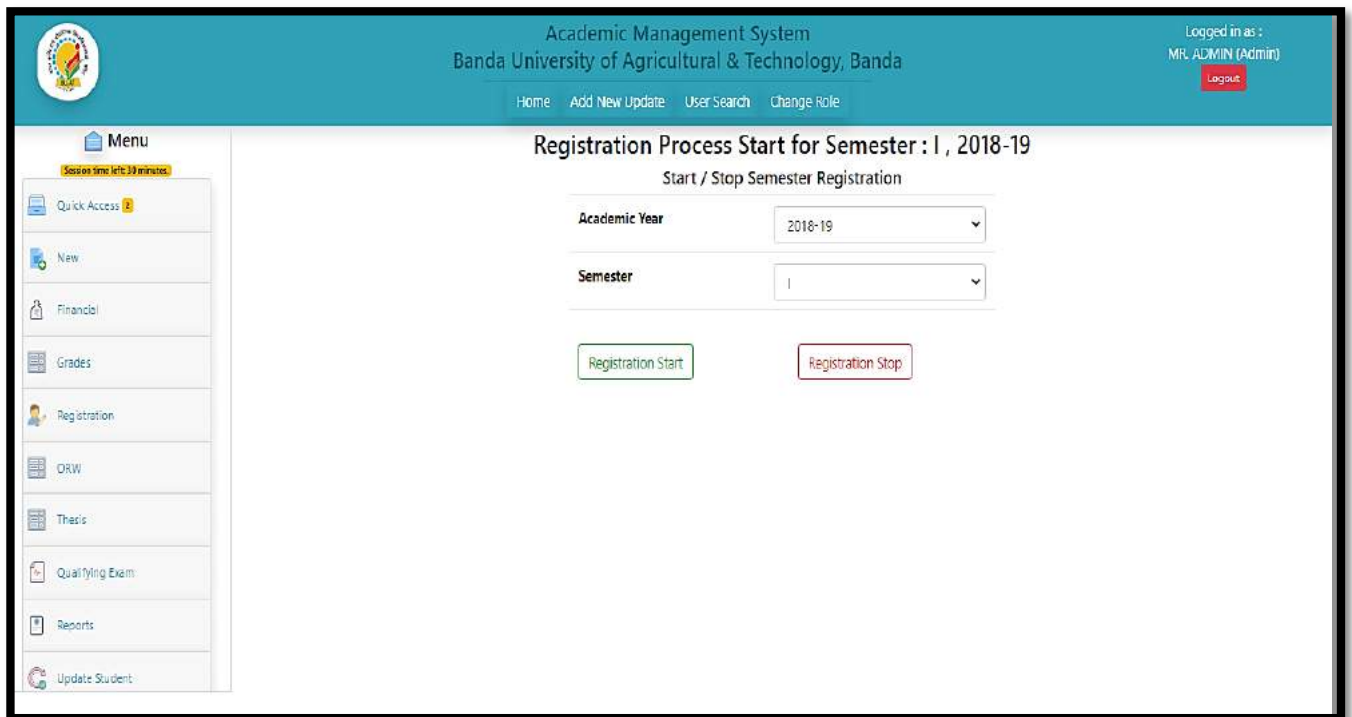


Fig. 3.10 Start/Stop Semester

3.11 Assign New Roles to Faculties

Admin can assign different roles to the faculty members.

- Assign New roles to the Faculty's, click on **NEW Tab Menu** and then click on assign roles to faculty.
- Here admin can assign the role of some other faculty of different discipline to some other faculty of different discipline.
- Select Parent discipline (actual Discipline of the faculty), Course Faculty, User Type, sub- discipline from their corresponding drop down lists □ After selecting roles click on Assign roles.

Academic Management System
Banda University of Agricultural & Technology, Banda

Logged in as : MR. ADMIN (Admin)
[Logout](#)

Home Add New Update User Search Change Role

Menu
Session time left: 30 minutes

Quick Access 2

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

*** More

Assign Role to Faculty

Parent Discipline
Please Select

Course Faculty
Please Select Faculty

UserType
Please Select User

Sub Discipline
Please Select Sub-Discipline

[Assign Role](#)

Multiple Role to Faculty Report

S.No.	Course Faculty	Allotted Discipline	UserType	Action
1	Prof. A	Agricultural Statistics	Registrar	Remove

Fig. 3.11 Assign New Roles to Faculty's

3.12 Latest/Upcoming News and Event's Notification

Admin can add Upcoming News and Event's Notification on the home page of the website using this option.

- To show latest/upcoming news and /events notification, click on **NEW Tab Menu** and then click on **what's news**.
- Add Title, Description, Date and link in their corresponding text area against their labels fields.
- If there is any file related to any update we can upload that also by using file upload.
- After entering all details click on save button.
- The updates will be reflected on the home page of the website.

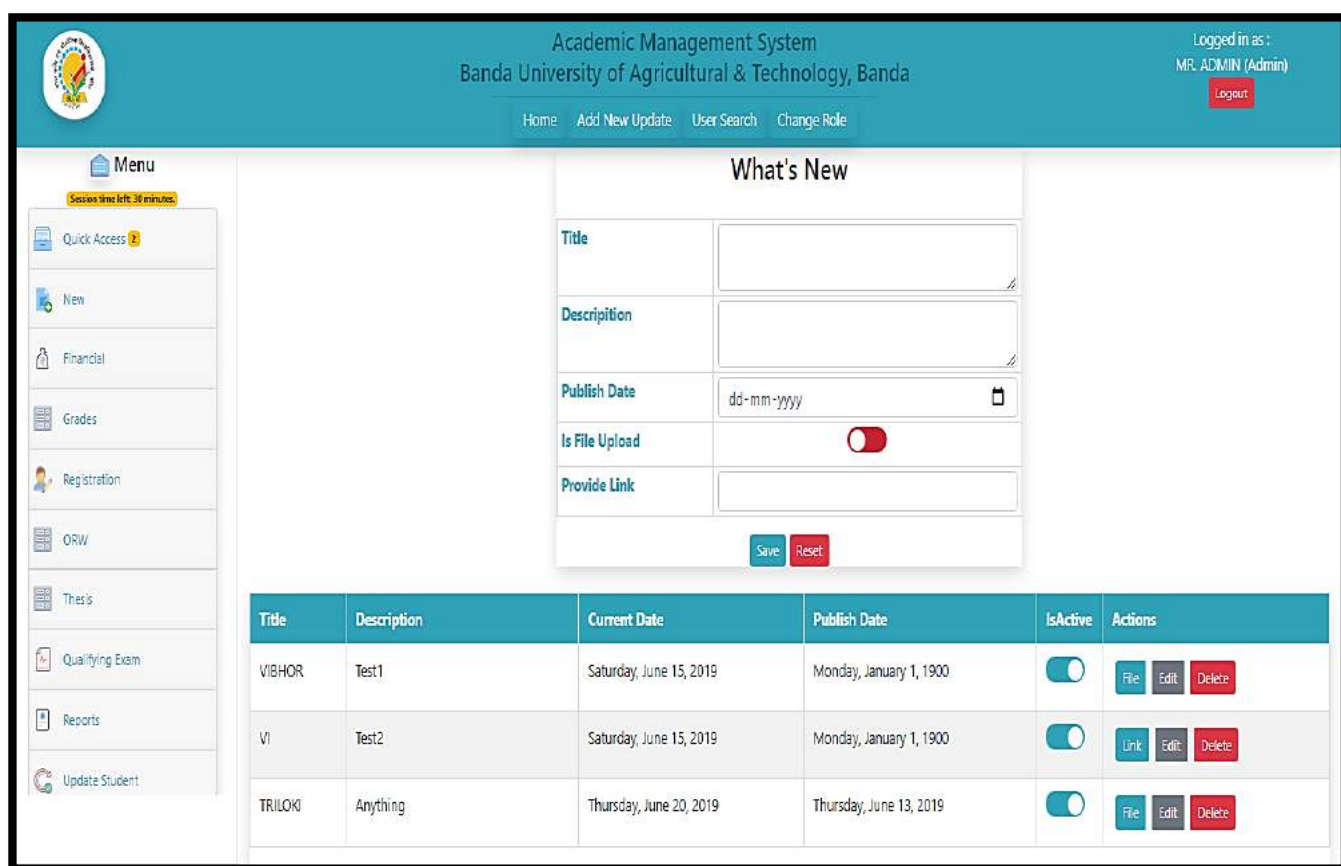


Fig. 3.12 Latest/Upcoming News and Event's Notification

4. Student Fee Management

Student fee management deal with the discipline wise fees, fellowships and contingency as per the university norms.

- click on **Financial Tab Menu** and then click on **Discipline Wise Fees**.
- Select the Academic year, Discipline and student Semester and click on submit button.

- All details will display in gridview.

The screenshot displays the 'Academic Management System' interface for Banda University of Agricultural & Technology, Banda. The top header bar is teal and contains the university logo on the left, the system name and university name in the center, and the login status 'Logged in as : MR. ADMIN (Admin)' with a 'Logout' button on the right. Below the header, there are navigation links: 'Home', 'Add New Update', 'User Search', and 'Change Role'. A 'Print' button is also visible. On the left side, there is a 'Menu' sidebar with a 'Sessions time left: 20 minutes' warning. The menu items include 'Quick Access', 'New', 'Financial', 'Grades', 'Registration', 'ORW', 'Thesis', 'Qualifying Exam', 'Reports', 'Update Student', and 'More'. The main content area is titled 'Discipline Wise Fees Details' and contains three dropdown menus for 'Academic Year', 'Discipline', and 'Student Semester', each with 'Please Select' as the current value. Below these dropdowns are 'Submit' and 'Reset' buttons.

Fig. 4 Student Fee Management

5. Academic Reporting Part

Here admin can extract the information related to his/her university in different formats, various type of reports from the student /faculty side can be generated from this reporting part.

The screenshot displays the Academic Management System interface. At the top, the header includes the university logo, the name 'Academic Management System Banda University of Agricultural & Technology, Banda', and the user login information 'Logged in as: MR. ADMIN (Admin)' with a 'Logout' button. Below the header is a navigation bar with links: 'Home', 'Add New Update', 'User Search', and 'Change Role'. The main content area is titled 'Discipline Wise Report'. It features two dropdown menus for 'Discipline' and 'Institute', both currently showing '...Please Make a Selection...'. Below these are six radio buttons for selecting a role: 'Faculty', 'Professor', 'Student', 'Course', 'Offered Courses', and 'Guide'. At the bottom of the form are 'Submit' and 'Reset' buttons. On the left side, there is a sidebar menu with a 'Reports' section containing a list of report types: 'Discipline Wise Reports', 'Discipline Wise Course Reports', 'Student Register Report', 'PPW-ORIW Status Report', 'Thesis & Qualifying Date Report', 'Course Result Leaderwise Report', 'Faculty Allocation Report', 'Faculty Report', 'Not Registered Students', 'Roaster Form', 'Course Registration', 'Registration Roaster Report', 'Remedial Course Report', 'Show User', 'Student Without Photo List', 'Class Schedule Pending', 'Class Schedule Submitted', 'Report Progress Pending', and 'Report OGPA'.

Fig. 5 Academic Reporting Part

5.1 Discipline Wise Report

Admin can see all details related to the particular discipline.

- click on **Reports** menu and then click on Discipline Wise Fees.
- Select discipline from dropdown list.
- Select college/institute from the dropdown list then check faculty, professor, student, course offered course, guide following fields according to the requirements.

The screenshot displays the Academic Management System interface for Banda University of Agricultural & Technology, Banda. The user is logged in as MR. ADMIN (Admin). The interface includes a top navigation bar with links for Home, Add New Update, User Search, and Change Role. A left sidebar menu contains options like Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, Reports, and Update Student. The main content area is titled "Discipline Wise Report" and contains two dropdown menus for "Discipline" and "Institute", both with the placeholder text "---Please Make a Selection---". Below these are six radio buttons for "Faculty", "Professor", "Student", "Course", "Offered Courses", and "Guide". At the bottom of the form are "Submit" and "Reset" buttons.

Fig. 5.1 Discipline Wise Report

5.2 Discipline Wise Course Report

Admin can see all details related to the particular courses.

- Click on **Reports** menu and then click on Discipline Wise Course Report.
- Select academic year from dropdown list.
- Select semester, institute, discipline and then click on **submit button**.

- Accordingly, the result will display into the gridview after that click on **print button** to take print.

The screenshot displays the 'Academic Management System' interface for Banda University of Agricultural & Technology, Banda. The user is logged in as 'MR. ADMIN (Admin)' and has a session time left of 30 minutes. The main menu on the left includes options like Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, Reports, and Update Student. The 'Course Report' section features four dropdown menus for 'Academic Year', 'Semester', 'Institute', and 'Discipline', each with the placeholder text '...Please Make a Selection...'. Below these menus are 'Submit' and 'Reset' buttons.

Fig. 5.2 Discipline Wise Course Report

5.3 Registered Student Report

Admin can see all details related to the registered student report.

- Click on **Reports** menu and then click on registered student Report.
- Select enrollment year from dropdown list.
- Select degree, institute, gender, category and then click on **submit button**.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.

The screenshot shows the 'Academic Management System' interface for Banda University of Agricultural & Technology, Banda. The user is logged in as 'MR. ADMIN (Admin)'. The interface includes a top navigation bar with links for Home, Add New Update, User Search, and Change Role. A left sidebar menu contains options like Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, Reports, and Update Student. The main content area is titled 'Register Students Report' and contains five dropdown menus for Registration Year (set to 2016), Degree (set to All), Institute (set to All), Gender (set to All), and Category (set to All). Below these dropdowns are 'Submit' and 'Reset' buttons.

Fig. 5.3 Registered Student Report

5.4 Faculty Allocation Report

Admin can see all details related to the allocated faculty for the particular course.

- Click on **Reports** menu and then click on faculty allocation Report.
- Select academic year, discipline, institute and then click on **submit button**.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.


The screenshot displays the Academic Management System interface. At the top, the header includes the university logo, the title 'Academic Management System', the university name 'Banda University of Agricultural & Technology, Banda', and the user login information 'Logged in as : MR. ADMIN (Admin)' with a 'Logout' button. Below the header is a navigation bar with links: 'Home', 'Add New Update', 'User Search', and 'Change Role'. On the left side, there is a 'Menu' sidebar with options: 'Quick Access', 'New', 'Financial', 'Grades', 'Registration', 'ORW', 'Thesis', 'Qualifying Exam', 'Reports', and 'Update Student'. The main content area is titled 'Faculty Allocation Report' and contains three dropdown menus labeled 'Academic Year', 'Discipline', and 'Institute', each with the placeholder text '---Please Make a Selection---'. Below these dropdowns are two buttons: 'Submit' and 'Reset'.

Fig. 5.4 Faculty Allocation Report

5.5 Faculty Details Report

Admin can see all details related to the allocated faculty for the particular course.

- Click on **Reports** menu and then click on faculty Report.
- Select required field and then click on submit button.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.



Academic Management System
Banda University of Agricultural & Technology, Banda

Home Add New Update User Search Change Role

Menu

Session time left: 30 minutes

Quick Access 2

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

Faculty Report

Note: Please select only 5 columns at a time for better printable report

☐ Faculty Id
☐ Name
☐ Faculty Discipline1
☐ Faculty Parent Discipline Id
☐ Faculty Designation

☐ Faculty Posting Place
☐ Faculty Specialisation
☐ Faculty Research Area
☐ Faculty Publications
☐ Faculty Status

☐ Faculty Discipline2
☐ Faculty Type
☐ Gender
☐ Email
☐ DDT_BIRTH

☐ DDT_JOIN
☐ DESGN_DATE
☐ Retirement Date
☐ DDT_RES
☐ DDT_IND

☐ TeL_office
☐ Mobile
☐ Mailing Address
☐ Permanenet Address

☐ Click here to select all

Submit

Reset

Fig. 5.5 Faculty Details Report

NOTE: Some more reporting part is also providing to the administrator in admin can see other reports as well according to the requirements.

6. Student Updating Reporting Part

Admin can see all details related to the student and also update their information accordingly.

- Click on **student update** menu and then click on Reports.
- Select menu item according to the information required.

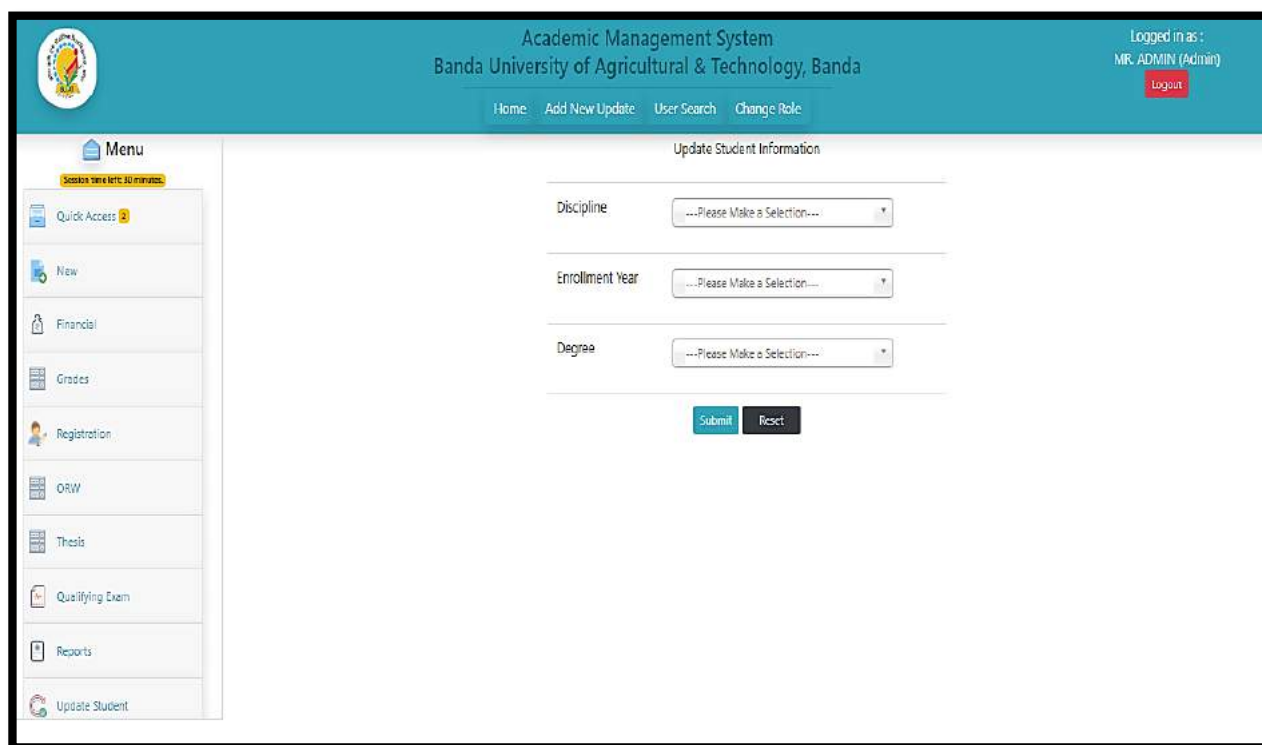


Fig. 6 Student Updating Reporting Part

NOTE: The list of student update reporting menu showing some of the reporting part, admin can easily click on particular menu and get the relative information form that menu.

7. More Features

Some extra features also providing to the admin.

- Click on **more** menu and then click on menu items.
- Select menu item according to the information required.

The screenshot displays the 'Academic Management System' interface for Banda University of Agricultural & Technology, Banda. The user is logged in as 'MR. ADMIN (Admin)'. The navigation bar includes links for Home, Add New Update, User Search, and Change Role. The left sidebar contains a menu with options like Thesis, Qualifying Exam, Reports, Update Student, and a 'Change' section where 'Change Role' is selected. The main content area shows the 'Change Role' form with the following fields:

- Discipline:** A dropdown menu currently showing 'Discipline'.
- User Type:** A dropdown menu currently showing 'Select UserType'.
- Institute:** A dropdown menu currently showing 'Select College'.
- Enrollment Year:** A dropdown menu currently showing '2016'.
- Users:** A dropdown menu currently showing 'Users'.

Below these fields are 'Submit' and 'Reset' buttons. An alternative search method is provided with the text 'OR Enter Student Roll No. (To Search Student)' and a 'Roll No.' input field, followed by a 'Find Student' button.

Fig. 7 More Features

7.1 Change Role

Admin has right to access all the other users profile and do needful changes in case he/she can't do their own work due to some circumstances. This facility is provided under change role tab, here admin can change its role to any required user type.

- Click on More menu option, then click on change role.
- Select discipline, usertype, college and users from dropdown then click on submit button.
- Now admin can access the selected usertype profile and do the needful change.

Academic Management System
Banda University of Agricultural & Technology, Banda

Logged in as:
MR. ADMIN (Admin)
[Logout](#)

Home Add New Update User Search **Change Role**

Menu
Session time is left: 20 minutes

- Quick Access 2
- New
- Financial
- Grades
- Registration
- ORW
- Thesis
- Qualifying Exam
- Reports
- Update Student

Change Role

Discipline:

User Type:

Institute:

Enrollment Year:

Users:

[Submit](#) [Reset](#)

OR
Enter Student Roll No. (To Search Student)

Roll No.


[Find Student](#)

Fig. 7.1 Change Role

7.2 Student Search, User Search, Course Search

Admin has right to access to find AMS users profile.

- Click on More menu option, then click on user search.
- Admin can search by first name, middle name, last name.
- Now click on Find User button.
- All the related information will show in gridview.



Academic Management System
Banda University of Agricultural & Technology, Banda

Logged in as :
MR. ADMIN (Admin)
[Logout](#)

[Home](#) [Add New Update](#) [User Search](#) [Change Role](#)

Menu

Session time left: 30 minutes

Quick Access

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

Search User

First Name

Middle Name

Last Name

Find User

Reset

Fig. 7.2 Student Search